

DIRECTORATE GENERAL OF HAJJ
(OPAP, Consulate General of Pakistan, Jeddah)

Applications are invited from eligible candidates to fill the following vacant posts on contract basis.

S. No	Name of Vacant Post / Place of Posting	No of posts	Maximum Age	Qualification and Experience
1.	Assistant Manager (IT), Jeddah	1	40 Years	<ul style="list-style-type: none">• Masters in Computer Sciences, IT, MIS or equivalent• 3 years post qualification working experience in IT field relevant to the Job with expertise in data center management, data governance, computer networks, network administration and network installation.
2.	Assistant IT Facilitation, Madinah	1	40 Years	<ul style="list-style-type: none">• Bachelor in Computer Sciences, IT, MIS or equivalent• 2 Years post qualification working experience in IT field relevant to the job
3.	Care Taker Pakistan House Madinah	1	40 Years	<ul style="list-style-type: none">• Graduation.• 2 Years post qualification working experience in House Keeping, IT and accounts related work

General Condition: The applicant must be a Pakistani citizen, having a valid Saudi iqama. Applicant should be proficient in Arabic language (RWLS). Candidates with Translation skills in Urdu, Arabic and English will be given preference.

Applications addressed to Director General (Hajj) along with copies of educational certificates, driving licenses, Iqama, CNIC, experience certificate (Hajj related experience will be preferred) and any other relevant document should reach on the given address during office time i.e. 0900 to 1600 hrs up to 11th Feb, 2021. Application can also be submitted through email.

Incomplete applications will not be entertained. Only shortlisted candidates will be informed individually for interview. Applicants should clearly mention post applied for, their current mailing address, contact number and email for contact.

OPAP, Consulate General of Pakistan, P. O. Box 182 Jeddah 21411, [Tel:012-6670980](tel:012-6670980)
E-mail: opapjeddah@gmail.com