

No. 29(2)2015-M
GOVERNMENT OF PAKISTAN
MINISTRY OF RELIGIOUS AFFAIRS & INTERFAITH HARMONY

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INVITATION FOR BIDS /EXPRESSION OF INTERESTS

Sealed Tenders from Firms having Income Tax / GST Registration are invited for the provision of following services on celebrations of **Dewali-2015** function, in Islamabad:-

A.

- i. Reservation of hall **for 500-600** persons for holding the function alongwith arrangement for Sound System, Light, Heaters and Stand By Generator.
- ii. Designing and preparation of Backdrop (15X30) with iron frame, Panaflex, transportation and installation / Also in multimedia display.
- iii. Preparation of the Rangoli with different colours.
- iv. Lightening and Firework.
- v. Printing of Invitation Cards, as per approved specimen.
- vi. Arrangements of Artists to present Tableaus with reference to Dewali-2015.
- vii. Arrangement of Transport for the shifting of invitees from Islamabad/Rawalpindi, Peshawar, Kohat, Nowshehra, Risalpur & Mardan to place of function and back.
- viii. Arrangement of Stage Secretary.
- ix. Arrangement of Flower/Interior Decoration of the hall.
- x. Video coverage and still photography of the function.

B. Serving of Dinner for 500-600 persons for the function as per following Manu on round tables, including Dera/Side Catering/water proof Canopies, service, waiters, Lights, Carpet runner, Water, Good Crockery,:-

- i. Chicken Qorma.
- ii. Rice/Pulao.
- iii. Chicken Boti Tikka.
- iv. Mixed Vegetable
- v. Nan (Roghni).
- vi. Kheer /Fruit Triffle/Kulfi
- vii. Fresh Green Salads
- viii. Mineral water
- ix. Kashmiri tea.
- x. Extra Food 10%.

Terms & Conditions

- i. The Bidders / Suppliers will have to mention IT / GST Registration Number alongwith Vendor Number allotted by AGPR.
- ii. The offers shall be accompanied with a call deposit @ 2% of Tender amount as Earnest Money in the name of DDO, Ministry of Religious Affairs & Interfaith Harmony, Islamabad.
- iii. The Tender received without call Deposit will not be entertained.
- iv. Tender Document mentioning the services required and other details can be obtained from the undersigned as well as from Website of this Ministry.
- v. Conditional Tender or Tender received after due date & time will not be entertained.
- vi. Services must be provided on any date and time as intimated with the supply order.
- vii. The offers must include all taxes / duties which will be deducted as per Govt. Rules.
- viii. The competent authority reserves the right to accept or reject any part or whole Tender.

2. The offer should reach in the office of the Deputy Secretary (IH), Ministry of Religious Affairs & Interfaith Harmony, Islamabad, 8th floor, Green Trust Tower, Blue Area, Islamabad up to **02.11.2015 at 11.00 A.M.** and will be opened on the same day at **12.00 Noon** the presence of bidders / suppliers of their authorized representatives.

Dated: 15.10.2015

(Imran Rashid)
Deputy Secretary (IH)
Ph: 051-9207466